

No. PERS/9/6/NRPO/2023 (Non-CV based)  
Dt. 17.11.2023

**Requirement of Retired Railway employees on contract basis on fixed remuneration.**

RITES Ltd. needs retired Railway employees as professional for the following position under Project Unit (NRPO), Gurugram:

VC No.	Title of position	No of post	Essential Qualification	Education	Minimum post work Experience	Location
365/23 (E)	Design Director	01	Degree in Electronics/ Electrical Engineering/ Electrical & Electronics from a recognized institution or equivalent.		Retired Railway Officer from the level of DSTE/ Dy.CSTE having minimum 10 years of experience in drawing and design of S&T work in Railways.	Gurugram

**Remuneration**

The remuneration shall be fixed at 50% of their last basic pay drawn at the time of superannuation. The re-engaged employees shall not be entitled to increment, dearness allowance and HRA, hence they shall be paid transport allowance as applicable.

**Nature & period of Engagement**

The appointment shall be purely on contractual basis initially for a period of one year, extendable until completion of the assignment subject to mutual consent and satisfactory performance.

**Age Limit:** - Maximum 63 years as on 01.11.2023.

**Note:**

Applicants are requested to register themselves on RITES web site in the registration format available under Tab "Career" – Expert Registration – registration for Consultant/Expert on RITES website <http://www.rites.com> and submit a print out of the same and self attested copies of the following documents along with the prescribed proforma (Annexure-1) in hard copy to the undersigned **within 10 days from the date of publication.**

- 2 recent passport size colour photographs.
- High School certificate for proof of Date of Birth.
- Certificates of Academic & Professional qualifications



**Transforming to GREEN**

कॉर्पोरेट कार्यालय: शिखर, प्लॉट नं. 1, सेक्टर-29, गुरुग्राम-122 001 (भारत), **Corporate Office:** Shikhar, Plot No. 1, Sector-29, Gurugram -122 001 (India)

पंजीकृत कार्यालय: स्कोप मीनार, लक्ष्मी नगर, दिल्ली-110092 (भारत), **Registered Office:** SCOPE Minar, Laxmi Nagar, Delhi-110092 (India)

दूरभाष, (Tel.): (0124) 2571666 फ़ैक्स, (Fax): (0124) 2571660, ई-मेल (E-mail) info@rites.com वेबसाइट (Website): www.rites.com

**CIN: L74899DL1974GOI007227**

- d. Detailed CV.
- e. Pension Payment Order.
- f. Service Certificate, Last Pay-slip, indicating last grade and basic pay drawn issued by the last employer.
- g. PF No with the last employer.
- h. Proof of Identity & Address (Passport, Voter ID, Driving License, Aadhaar Card etc)
- i. PAN Card
- j. Proof of different periods of experience as claimed in the Application Form (if applicable)
- k. Any other document in support of candidature
- l. Those who have been imposed any major/minor penalties during the last 5 years of service are not eligible to apply.



(B.K. Nanda)

Jt. General Manager/HR

RITES Ltd. (Shikhar)

Plot No.1, Sector-29, Gurgaon-122001

**PROFORMA FOR SUBMISSION OF APPLICATION FOR ENGAGEMENT OF EXPERT/CONSULTANT**

1	Please indicate the Vacancy Circular No.	
2	Please indicate the category for which applied: Re-employment as Expert (Technical/Professional)	
3	Name of the Applicant	
4	Date of Birth	
5	Professional/ Technical/ Educational Qualification (Qualification documents to be submitted)	
6	Details of Employment (Please attach your updated CV)	
7	Name of Organization from which retired and last designation/ Grade pay	
8	Last Pay drawn & grade held at the time of retirement (CDA/ IDA pay scale)	
9	Field of specialization & No. of years of experience in the field which is proposed to be utilized in the consultancy assignment	
10	Additional information, if any, which you would like to mention in support of your suitability for the post (Attach a separate sheet)	
11	Discipline & Appeal cases, Vigilance status – (Penalties imposed/ Status of Secret list) for the last five years (Technical/ Professional) in a vigilance case. i) Whether any major Penalty imposed? ii) Whether imposed two minor penalties iii) Whether his name figured on the secret list if yes, details thereof:	
12	Documents to be attached: i) Copy of Pension Payment Order (PPO) ii) Service Certificate iii) Experience certificate issued by the department iv) Proof of Pay Scale/ Last pay drawn, Grade pay v) Copy of Date of Birth certificate vi) PF No.	

The above information is true to the best of my knowledge and belief. I am liable to be disqualified, if any information given above is found to be incorrect/ incomplete or false.

Signature of the applicant

Date:

Place:

Self declaration by retired government employees being hired as Advisors/ Consultants regarding vigilance status

The undersigned certified the following:-

- i) That I am not involved in any current vigilance/ CBI cases nor any disciplinary or prosecution proceedings are in process against me.
- ii) That I have not been imposed a major penalty or two or more minor penalties or administrative action has been taken three times or more against me or that I have not been imposed with one Minor Penalty and two administrative actions have not been taken against me as a result of vigilance/ CBI action while in service.
- iii) That I have not been imposed a minor penalty during the last 5 years of service.
- iv) That administrative action has not been taken against me during last 5 years of service.

In case it is found that the above information is not true, the services of undersigned shall be liable to be terminated without any notice.

Signature of the Advisor/ Consultant \_\_\_\_\_

Name of the Advisor/ Consultant \_\_\_\_\_

Place:

Date: